



Transportation Bulletin 25-25
July 21, 2025

General Shakeup Information

Work assignments for the new shakeup will be posted on August 1, 2025.

The main bidding location will be IAD RAM Bldg. 2nd floor classroom (training dept.). Operators may also bid at KMD or join from home via Teams meeting. Information about these options will be provided before the bid process begins.

Each operator will receive an appointment time and will not be allowed into the room until their appointment time. Operators will have waiting areas with access to the bid monitor and may watch or listen to the bid process via online Teams meeting.

Table with 4 columns: Seniority, Bid Day, Date, Start Time. Rows include seniority ranges (1-285, 286-402, 403-END) and their corresponding bid days and start times.

Table with 4 columns: Relief Bidding, Bid Day, Date, Start Time. Row for All Sessions on Sunday, 08/17/25, TBA.

Table with 4 columns: Vacation Board, Due Day, Date, Time Due. Rows for vacation board numbers (1-10, 11-20) and their due dates.

All operators are strongly encouraged to bid by bid slip.

Operators working at their time to bid may be relieved, but only if they have made a written request to the Dispatcher prior to 11:00 A.M., two (2) days before their scheduled bid day.

Eligibility to Bid

Section 13 Letter V. Employees who have been absent for any reason for 90 days or more and are not scheduled to return to work by the date of a shake-up will not be permitted to bid an assignment, unless the employee has been cleared by a doctor in writing five (5) business days prior to bidding stating that the employee has been released to return to their job.

Shakeup Room Rules:

For safety reasons, no children or visitors may visit SDTC property during shakeup. Operators must leave the bid room after bidding. Ensure your bid is correct; wait until your choices are announced to confirm that your bid has been recorded correctly.

The selection of work assignments is taken seriously by your fellow bus operators and the management team. The rules in this bulletin are designed to provide all operators with an orderly and safe environment in which to bid. We wish you success in your bidding.

Assignments of new runs will be effective Sunday, August 31, 2025.

Latosha Hardage/Gabriel Marquez
Division Managers

